

UNIT 2

Healthcare Management Training Programs in Russia and Abroad

Занятие 7

PRESENT/PAST/FUTURE SIMPLE

Task 8. Put the verbs in brackets into *Present Simple Active*:

1) I _____ (work) full time and _____ (be) always in the office from 8 a.m. till 6 p.m. 2) As a healthcare manager, he _____ (interact) with patients, staff and family members. 3) She sometimes _____ (do) volunteer work in hospitals. 4) _____ you (make) many decisions every day? 5) Healthcare managers often _____ (work) full time, in the night shifts and even during weekends. 6) Most healthcare managers _____ (gain) work experience in a hospital or outpatient facility. 7) Healthcare managers _____ (study) anatomy, physiology, medical terminology, patient care, medical ethics, coding and billing, office procedures and management. 8) This doctor _____ (deserve) recognition for handling the patient with excellent care. 9) A healthcare manager _____ not (be) a practitioner with a medical license. 10) A healthcare manager _____ (have) a significant impact on the effectiveness of a hospital. 11) A healthcare manager _____ (make sure) that there _____ (be) always a doctor available. 12) You _____ (start) your work early and always _____ (have) busy days. 13) I _____ not (do) shift work. 14) She _____ not (have) a 5-year experience in this position. 15) I _____ not (be) interested in this position. 16) He _____ not (have) a master's degree or higher in this field. 17) This job _____ not (require) any leadership skills. 18) We _____ not (need) a Master's degree if we _____ not (move) into any administrative roles.

Task 9. Put the verbs in brackets into *Past Simple Active*:

1) I _____ (have) a very busy day yesterday and _____ (be) exhausted when I _____ (get) home. 2) Some years ago healthcare managers _____ (be) not an important part of a clinical setting. 3) When I _____ (be) sixteen, I _____ (work) as a volunteer orderly, this experience _____ (teach) me much about the work of a hospital. 4) That patient _____ (make) an appointment before his visit. 5) They _____ not (document) the patient's informed consent in the medical record. 6) When I _____ (visit) the [Mayo Clinic](#) last spring I _____ (be) amazed by how well everyone _____ (work) together to give patients first-rate, coordinated care. 7) In 2010, the city of London _____ (decide) to consolidate the care of patients with strokes at just eight of its 34 hospitals. 8) Lack of the patient's dissatisfaction with the healthcare services provided to him _____ (make) him file a suit. 9) The nurse _____ not (be) able to quickly recognize the first signs and symptoms of the post-operative complication. 10) Ten years ago, one of the major challenges faced by healthcare managers _____ (be) widespread lack of insurance coverage. Ten years before *that*, it _____ (be) rapidly escalating drug prices – which never really _____ (go) away but we just _____ (get) used to them. 11) In those days, black patients _____ (tend) to

use health care services at lower rates. 12) Healthcare services _____ not (be) so expensive a few decades ago. 13) Why _____ you (choose) this career? 14) It _____ not (be) my mum who _____ (motivate) me to go into healthcare management. 15) Several decades ago very few schools _____ (offer) master's degree programs in healthcare management. 16) This University _____ not (offer) a healthcare management degree online a year ago but now they do. 17) I _____ (follow) in my father's footsteps when I _____ (choose) this career. 18) The training program I _____ (choose) last year _____ not (turn out) to be right for me.

Task 10. Put the verbs in brackets into *Future Simple Active*:

1) In the next few years, the traditional model of pay per service _____ (become) outdated. 2) According to new regulations, a hospital _____ (charge) fees based on a patient's outcome and overall quality of care. 3) I am sure this change _____ (lead) hospitals to doing their best to provide the most comfortable hospital experience. 4) _____ you (be) busy tomorrow at 5 p.m.? 5) I am sure they _____ (solve) the problem of shortage of healthcare professionals in a few years. 6) If you don't keep up with advances in medicine and technology, the hospital _____ not (operate) efficiently. 7) Tomorrow's healthcare managers _____ (be) effective leaders who _____ (adapt) to change and minimize risks. 8) He _____ (do) his best to become a successful healthcare manager. 9) I _____ first (complete) a bachelor's degree and then _____ (take) a position of a head department in a clinical setting. 10) In order to proceed to be successful in healthcare management, you _____ (need) to get a master's degree. 11) Do you think you _____ (run) a hospital in a couple of years? 12) What employment outlooks _____ (be) available when I graduate from the University? 13) I am sure that tomorrow we _____ (handle) all financial issues. 14) If you have any questions I _____ (be) able to answer them all at the end of the presentation. 15) I _____ not (go) for a job interview tomorrow. 16) We _____ not (include) any of these courses into the curriculum. 17) _____ you (speak) English with foreign visitors tomorrow? 18) I _____ (do) my best at my new job to fulfill my responsibilities.

Task 11. Ask questions to the underlined words:

1) The University of York is one of the youngest institutions of higher education in the United Kingdom. 2) The university offers bachelor's programs in the health sciences, including Biochemistry, Biology, Biomedical Sciences, Healthcare. 3) The University of Birmingham places a priority on being accessible. 4) Students who travel to Dublin to study will receive an authentic European experience. 5) 93% of Oxford students report being satisfied with their courses. 6) Our bachelor of science in healthcare management program will teach you the leadership skills. 7) Students take one course at a time with classroom-based courses meeting one evening a week for five weeks. 8) Online courses typically run for five weeks and students complete weekly assignments around their schedule. 9) These students did not receive classroom instruction as a part of the program, but rather learned by working in

different parts of the hospital. 10) Students choose healthcare management because of their desire to work in this unique and important sphere and an interest in working in a hospital or clinic rather than a traditional company. 11) Healthcare managers need to have thorough knowledge of the healthcare system, of the laws and policies governing health care. 12) Students study basic business principles, as well as those that are unique to the healthcare. 13) A healthcare manager acquires most of their skills on site.

Task 12. Choose the tense-forms of verbs in brackets:

1) Healthcare in the United States _____ (face) new challenges each day and decisions largely _____ (fall) on managers. 2) Different settings _____ (face) different challenges depending on location, patient demographics, staffing needs, and so on. 3) Graduates with a bachelor's degree in healthcare management _____ (enjoy) employment in a variety of settings. 4) Sechenov University _____ (launch) the Master's Programme in Public Health in 2009. 5) The Sechenov University Master's Programme in Public Health _____ (last) for two years and _____ (cover) four semesters. 6) Health management _____ (mean) the process of organising and coordinating the work of a healthcare facility. 7) Key skills in healthcare management _____ (include) an inclination toward leadership, interpersonal skills, analytical abilities and an entrepreneurial mind-set. 8) When she _____ (complete) her studies next year, the career opportunities _____ (be) great. 9) A small percentage of healthcare managers _____ (pursue) employment within local or federal government agencies. 10) Emergency medical services administrators _____ (ensure) that the people residing in a certain area will have the assistance they need in an emergency situation. 11) Before working in healthcare management, I _____ (work) for a large advertising company. 12) Advancement in healthcare often _____ (depend) on education level. 13) If I earn a [master's degree](#), it _____ (allow) me to pursue a management position. 14) A healthcare manager _____ (be) in charge of an entire hospital. 15) It is easier to find a job in a rural area, where there _____ not (be) much competition. 16) Careers in this field _____ (require) professionalism and leadership skills, in-depth knowledge of healthcare delivery and financial structure.

Task 13. Translate into English:

1) У тебя был трудный день вчера? 2) Когда ты закончил работу вчера? 3) Я обычно работаю допоздна. 4) У тебя был высокий балл (*score*) по математике? 5) Сколько экзаменов ты сдавал? 6) Какие программы обучения предлагает университет? 7) В какой сфере ты будешь искать работу? 8) Какие предметы ты будешь изучать на втором курсе? 9) Почему ты выбрал эту программу обучения? 10) Какие задания вы включили в эту контрольную работу? 11) Ты все задания выполнил? 12) Какие преимущества предлагает данная программа обучения? 13) Ты узнал что-то новое на прошлом занятии? 14) Какие вопросы вы обсуждали на совещании? 15) Руководитель медицинского учреждения присутствовал на собрании? 16) Ты подал заявку/написал заявление на эту

работу? 17) Ты будешь изучать менеджмент в здравоохранении в следующем году? 18) Какие проблемы вы обсудите с руководителем медицинского учреждения на совещании? 19) Руководитель медицинского учреждения сейчас у себя в кабинете. 20) Вы видели руководителя медицинского учреждения вчера в нашем отделении?

Task 14. Answer the questions:

1) What was your working day like yesterday? 2) Did you work late the day before yesterday? 3) Did you study hard for your test in Maths? 4) Were you busy at 8 pm yesterday? 5) What disciplines were you particularly interested in at school? 6) Where will you be in ten years' time? 7) Will you take any exams in summer? 8) Was it difficult for you to choose your prospective career? 9) Who/what motivated you to go into healthcare management? 10) Are you aware of the challenges that healthcare managers face? What are they? 11) Have you got any experience of coping with challenges? 12) What was the biggest challenge that you have ever faced? 13) What challenges do students usually face? 14) What is the training programme in healthcare management like? How is it structured? 15) Is the course in healthcare management in Russia different from that in other countries? How is it different?